



Outer East Community Committee

Crossgates & Whinmoor, Garforth & Swillington,
Kippax & Methley, Temple Newsam

Meeting to be held in Kippax Leisure Centre, Station Road, Kippax, Leeds, LS25 7LQ

Tuesday, 28th June, 2022 at 4.00 pm

Please do not attend the meeting in person if you have symptoms of Covid-19 and please follow current public health advice to avoid passing the virus onto other people

Councillors:

- | | |
|-------------|-----------------------------|
| J Gibson | - Cross Gates and Whinmoor; |
| P Grahame | - Cross Gates and Whinmoor; |
| J Lennox | - Cross Gates and Whinmoor; |
| M Dobson | - Garforth and Swillington; |
| S Field | - Garforth and Swillington; |
| S McCormack | - Garforth and Swillington; |
| M Harland | - Kippax and Methley; |
| J Lewis | - Kippax and Methley; |
| M Midgley | - Kippax and Methley; |
| D Coupar | - Temple Newsam; |
| H Hayden | - Temple Newsam; |
| N Sharpe | - Temple Newsam; |





Agenda compiled by: Andy Booth 0113 37 88665
Governance Services Unit, Civic Hall, LEEDS LS1 1UR
Head of Locality Partnerships: Liz Jarmin 0113 37 89035

Images on cover from left to right:

Crossgates & Whinmoor - Crossgates Shopping Centre; Crossgates roundabout

Garforth & Swillington - Garforth Library and One Stop Centre, Thorpe Park

Kippax & Methley - Fairburn Ings

Temple Newsam - Temple Newsam House

A G E N D A

| Item No | Ward/Equal Opportunities | Item Not Open | | Page No |
|---------|--------------------------|---------------|--|---------|
| 1 | | | <p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting).</p> | |
| 2 | | | <p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p> | |

| Item No | Ward/Equal Opportunities | Item Not Open | | Page No |
|---------|--------------------------|---------------|--|---------|
| 3 | | | <p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(the special circumstances shall be specified in the minutes)</p> | |
| 4 | | | <p>DECLARATION OF INTERESTS</p> <p>To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.</p> | |
| 5 | | | <p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p> | |
| 6 | | | <p>MINUTES - 8 MARCH 2022</p> <p>To confirm as a correct record, the minutes of the meeting held on 8 March 2022</p> | 7 - 12 |
| 7 | | | <p>OPEN FORUM</p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p> | |
| 8 | | | <p>OUTER EAST COMMUNITY COMMITTEE – UPDATE ON LEEDS 2023 YEAR OF CULTURE</p> <p>To receive and consider the attached report of the Chief Officer Economy and Culture</p> | 13 - 30 |

| Item No | Ward/Equal Opportunities | Item Not Open | | Page No |
|---------|--------------------------|---------------|---|---------|
| 9 | | | <p>COMMUNITY COMMITTEE CHAMPIONS ROLE PROFILE</p> <p>To receive and consider the attached report of the Head of Locality Partnerships</p> | 31 - 34 |
| 10 | | | <p>COMMUNITY COMMITTEE APPOINTMENTS 2022/23</p> <p>To receive and consider the attached report of the City Solicitor</p> | 35 - 48 |
| 11 | | | <p>OUTER EAST COMMUNITY COMMITTEE - FINANCE REPORT</p> <p>To receive and consider the attached report of the Head of Locality Partnerships</p> | 49 - 62 |
| 12 | | | <p>OUTER EAST COMMUNITY COMMITTEE - UPDATE REPORT</p> <p>To receive and consider the attached report of the Head of Locality Partnerships</p> | 63 - 82 |
| 13 | | | <p>COMMUNITY COMMITTEE YOUTH ACTIVITY FUND CONSULTATION REPORT</p> <p>To receive and consider the attached report of the Head of Locality Partnerships</p> | 83 - 90 |
| 14 | | | <p>DATE AND TIME OF NEXT MEETING</p> <p>Tuesday, 27 September 2022 at 4.00 p.m.</p> | |

| Item No | Ward/Equal Opportunities | Item Not Open | | Page No |
|---------|--------------------------|---------------|---|---------|
| | | | <p><u>Third Party Recording</u></p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <ul style="list-style-type: none"> a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title. b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete. | |

OUTER EAST COMMUNITY COMMITTEE

TUESDAY, 8TH MARCH, 2022

PRESENT: Councillor P Grahame in the Chair

Councillors D Coupar, M Dobson,
J Gibson, M Harland, H Hayden, J Lennox,
J Lewis, S McCormack, M Midgley and
N Sharpe

38 Appeals against refusal of inspection of documents

There were no appeals.

39 Exempt Information - Possible Exclusion of the Press and Public

There was no exempt information.

40 Late Items

There were no late items.

41 Declaration of Interests

There were no declarations.

42 Apologies for Absence

Apologies for absence were submitted on behalf of Councillor S Field.

43 Minutes - 7 December 2021

RESOLVED – That the minutes of the meeting held on 7 December 2021 be confirmed as a correct record.

44 Open Forum

In accordance with the Community Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions within the terms of reference of the Community Committee.

On this occasion no members of the public wished to speak.

45 Outer East Community Committee Finance Report

The report of the Head of Locality Partnerships provided the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget as well as the Community Infrastructure Levy Budget for 2021/22. It also provided an update on organisations funded by the Community Committee and how their project delivery will be affected by the Coronavirus pandemic.

Bali Birdi, Senior Localities Officer presented the report.

The following was discussed:

- There was £77,077.52 remaining in the Wellbeing Revenue Budget. Members were given a ward by ward breakdown of available funds.
- The Community Committee supported the following projects:
 - Kippax Kicks – Amount proposed £2,904.00 (YAF 21/22) – Kippax and Methley
 - School Holiday Program – Amount proposed £9,770.00 (YAF 22/23) per ward – Cross Gates & Whinmoor and Temple Newsam
 - School Holiday Program – Amount proposed £8,595.50 (YAF 22/23) per ward – Garforth & Swillington and Kippax & Methley
 - Mini Breeze – Outer East – Amount proposed £14,598.00 (YAF 22/23) split £3,649.50 per ward.
 - Rhino’s Summer Camps – Amount proposed £8,000 (YAF 22/23) split £2,000 per ward
 - TNCP – School Holiday Programme – Amount proposed £10,000 (YAF 22/23) – Temple Newsam
 - Kippax High Street Improvements – Amount proposed £14,500 (Wellbeing 21/22) Kippax & Methley
- Members welcomed the return of a full program of activities for young people and it was noted that the Mini Breeze events had been a positive outcome of activities that had commenced during the pandemic.
- Remaining funds in the Youth Activities Fund; Small Grants budget; Skips budget; Tasking budget; Capital budget and Community Infrastructure Levy Budget.

RESOLVED –

- (1) That the following proposals be approved:
- Kippax Kicks –£2,904.00 (YAF 21/22) – Kippax and Methley
 - School Holiday Program –£9,770.00 (YAF 22/23) per ward – Cross Gates & Whinmoor and Temple Newsam
 - School Holiday Program –£8,595.50 (YAF 22/23) per ward – Garforth & Swillington and Kippax & Methley
 - Mini Breeze – Outer East –£14,598.00 (YAF 22/23) split £3,649.50 per ward.
 - Rhino’s Summer Camps –£8,000 (YAF 22/23) split £2,000 per ward
 - TNCP – School Holiday Programme –£10,000 (YAF 22/23) – Temple Newsam

- Kippax High Street Improvements –£14,500 (Wellbeing 21/22)
Kippax & Methley
- (2) That details of the Wellbeing Budget position be noted.
- (3) That details of projects approved by Delegated Decision be noted.
- (4) That details of the Youth Activities Fund be noted.
- (5) That details of the Skips budget be noted.
- (6) That details of the Small Grants budget be noted.
- (7) That details of the Tasking budget be noted.
- (8) That details of the Capital Budget be noted.
- (9) That details of the Community Infrastructure Levy budget be noted.

46 Outer East Community Committee Update Report

The report of the Head of Locality Partnerships brought Members' attention to an update of the work which the Communities Team was engaged in, based on priorities identified by the Community Committee. It also provided opportunity for further questioning or to request a more detailed report on a particular issue.

Bali Birdi, Senior Localities Officer presented the report.

The following was highlighted:

- Details of funding available and support for arranging celebrations of the Queen's Platinum Jubilee.
- It was hoped that the next Youth Summit would be held in the Autumn. There had been some frustration during the pandemic at not being able to engage with Young People but there had been some success with the YAF Consultation Survey.
- Environment & Community Safety - Georgia Lee of the Leeds Anti-Social Behaviour Team gave the Committee an update on work carried out by the service. This included ongoing casework in the area. Attention was also brought to information provided by LeedsWatch which was detailed in the report.
- Cleaner Neighbourhoods – Community litter picks had been successful and Members asked that thanks be recorded for the Cleaner Neighbourhoods Team for their work during the recent adverse weather.
- Members were informed of the Food Pantry and School Uniform Exchange projects that had been operating in the Temple Newsam Ward which had helped to address issues with the rise in the cost of living.
- Employment, Skills and Welfare – a breakdown of attendance from the Outer East wards at the recent Apprenticeship Fayre had been requested.
- Health and Wellbeing/Adult Social Care – representatives of the local Neighbourhood Networks addressed the committee. Group and activity work across the area was getting back to pre-pandemic level. Thanks was expressed to all those involved.

- Sergeant David Lund And PC Steve Kinnon gave the Committee an update on crime figures across the Outer East Area. In response to concerns regarding an increase off road motorcycles it was felt the best approach was to encourage the public to report any incidents so hotspot areas could be identified and targeted.
- Tom O’Connell, Area Housing Manager addressed the Committee. He gave an update on void properties in the area and the work being carried out to clear the backlog that occurred during the pandemic. An update was also given on income collection and support for those experiencing difficulties.
- Deeta Tren-Humphries reported on Youth Service activity across Crossgates & Whinmoor and Temple Newsam. This included the re-provision of services since coming out of lockdown, activities and events that had taken place and forthcoming events. The report detailed Youth Service activity across the Outer East including work in Kippax & Methley and Garforth & Swillington.
- Community Engagement – There was a meeting scheduled for the Temple Newsam Communities on 17 March 2022.

**47 RESOLVED – That the report be noted
Dates, Times and Venues of Community Committee Meetings 2022/2023**

The report of the City Solicitor asked Members to consider the proposed Community Committee meeting schedule for the 2022/23 Municipal Year.

The following dates were proposed:

- Tuesday, 28 June 2022
- Tuesday, 27 September 2022
- Tuesday, 6 December 2022
- Tuesday, 7 March 2023

All meetings to commence at 4.00 p.m.

Members were also asked to consider whether they wished to consider any revisions to the meeting schedule and venue arrangements.

RESOLVED – That the Outer East Community Committee meets at 4.00 p.m. on the following dates in the 2021/22 Municipal Year:

- Tuesday, 28 June 2022
- Tuesday, 27 September 2022
- Tuesday, 6 December 2022
- Tuesday, 7 March 2023

Meeting venues to continue to be arranged on a meeting by meeting basis. dates were proposed:

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Report of: Chief Officer Culture and Economy

Report to: Outer East Community Committee [Cross Gates, Whinmoor, Garforth, Swillington, Kippax, Methley, Temple Newsam]

Report author: Karen Murgatroyd

Date: 29 May 2022

To note

Outer East Community Committee – Update on LEEDS 2023 Year of Culture

Purpose of report

1. To provide the Outer East Community Committee with an update on the LEEDS 2023 and to gather input and support from elected members and residents.

Main issues

2. The report and presentation are intended to provide the Outer East Community Committee with an update on the LEEDS 2023 Year of Culture.
3. The report gives elected members the background to LEEDS 2023 and an insight into plans for the year.
4. The presentation provides the Community Committee with an overview of LEEDS 2023 activity already taking place in the Outer East area, as well plans for local projects involving local residents during 2023.
5. The agenda item also provides elected members and the public with the opportunity to provide input to LEEDS 2023 on how best to engage and communicate with local communities about opportunities to get involved.

Recommendations

6. Elected Members are asked to note the contents of the report and presentation that will be provided by officers from LCC's Culture team and staff from Leeds Culture Trust, who are responsible for delivering LEEDS 2023 year of culture.

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LEEDS 2023 YEAR OF CULTURE

LETTING CULTURE LOOSE

Welcome to LEEDS 2023

Our vision:

A thriving city and region
where creativity fuels
opportunity for everyone.

Our mission:

A landmark year of culture
connecting and benefiting people
now and in the future.

Diverse, inclusive and sustainable



My LEEDS 2023

Page 17
Project Introduction to
Community Committee
Officers



My LEEDS 2023 is about showcasing the everyday creativity of our communities, by inviting people to create their own version of LEEDS 2023 in their home, on their street, at their local club, gala or school.

My LEEDS 2023 Aims

- **Remove barriers to engagement in culture by highlighting the civic role art and culture has in enabling everyone to reach their potential**
- **To unlock opportunities for everyone to live their best life by participating in creative activity**
- Create an opportunity for communities/individuals to celebrate LEEDS 2023 in the way they want to and engage with their neighbours as a result
- Develop a sustainable and empowered network of Neighbourhood Hosts
- Galvanise existing networks to deliver hyperlocal events
- Gift art to the city through an equitable process
- Present some of the best and most innovative co-creation projects in the city through development of My World My City My Neighbourhood projects
- Present a unique, unexpected and memorable WEEKENDER of activity

Aims & Objectives

- A tangible shift in power, agency, and opportunity in the places Hosts live – substantial long-term legacy
- Building on My World My City My Neighbourhood co-creation learning
- Participants empowered to engage and lead cultural events
- A more diverse and inclusive sector and renewal of Leeds' once radical community-organised cultural events scene: asset based approach (ABCD Network)



1. Neighbourhood Hosts Scheme

2. Community Grants Programme

3. THE WEEKENDER

4. The GIFT: Keith Khan & 33

Artistic commission The Gift will see physical gifts distributed throughout wards and a digital version inspiring hundreds of parties, home events and neighbourhood gatherings during or around THE WEEKENDER.

5. My World My City My Neighbourhood & Hidden Stories

A selection of projects co-created by artists with communities across the city will be supported to develop to a next stage with possible public facing events and activities.



Detail: Neighbourhood Hosts Scheme

- **Neighbourhood Hosts Training Programme** covering all aspects of creating cultural events in communities - from imagining the possibility of what could happen in their ward to making it happen; plus inspirational talks and trips and visits to spark ideas

Page 22
Currently mapped as four Chapters:

Get Talking: engaging my community, becoming a host

Get Dreaming: creating my artistic vision, crafting a plan

Get The Word Out: creating an identity, generating buzz on my street

Getting it on the road: making the magic happen, helping it run smooth

- **Weekender Workshops:** through a series of workshops work with us to imagine, shape and deliver an event in their ward in August 2023 as part of THE WEEKENDER
- Attend regular meetings with the **Network of Neighbourhood Hosts** to share skills and experiences and contribute to the ongoing evaluation of LEEDS 2023.



Neighbourhood Hosts Scheme cont.

- Build relationships with individuals, organisations and communities in their local area
- Be a key advocate for the LEEDS 2023 programme in communities and on the ground access point for residents to opportunities across the programme
- Host meet ups and events
- Work with a local Anchor organisation in their community, there to provide space and support for activities you want to make happen



Detail: THE WEEKENDER

- Two days that will see every ward in Leeds animated with neighbourhood events (5-6 August 2023 TBC)
- 33 hyperlocal events curated and delivered by the Hosts across one weekend in August.

Page 24

Street parties; cook outs; small scale carnivals; community festivals with a twist

- These events might include unexpected guest appearances from Leeds greats – think Gaby Logan hosting a party at Gipton Working Mens Club.



Audiences & Beneficiaries

- Leeds residents and communities
- City wide audiences will be engaged and inspired at their local ward level
- All 33 wards
- Neighbourhood Hosts:

Those with a wide range of lived experience; those who may be out of employment and looking for skills and experience and those not from an arts background but who are well connected to and passionate about their communities



Key Partners and Stakeholders

- **Funder:** Paul Hamlyn Foundation

- **Partners:**

ABCD Network

33 Anchor Organisations:

Leeds Community Foundation

Community Committees: Safer Stronger Communities Team

Leeds Faith, Donut Group, Neighbourhood Planning, LCC

Regeneration, Voluntary Action Leeds, Touchstone, Local Priority

Ward Network, Forum Central, Local Care Partnerships, NHS, Leeds

Arts, Wellbeing and Health Network, and Pavilion.

- **Evaluation Partner:**

University of Leeds: Frontier Institute



Prospective Timeline

May – Aug 2022: Community Hosts recruitment campaign

Sept 22: Hosts recruited and inducted

Sept – Jan 22: Hosts undertake Hosts Training Programme

Sept 22 – Aug 23: My World, My City My Neighbourhood projects launched and delivered

Oct 22 - Jan 23: The Gift developed by artist in consultation with Hosts

Nov 22 - Feb 2023: Community Grants scheme launched and awarded

Feb - July 23: Hosts supported to develop and curate The Weekender in their ward through Weekender Workshops

July 23: The Gift project across wards

Aug 23: Delivery of WEEKENDER events across 33 wards

Aug – Dec 23: Hosts evaluation and legacy and LEEDS 2023 hosting duties

How we'd love to work with you

- Neighbourhood Hosts Recruitment

- Finding Anchor Partners and other support at ward level:
 - Third sector organisations
 - Resident and neighbourhood groups
 - Neighbourhood businesses

- Embedding Hosts within cultural and community infrastructure in wards:
 - Established community carnivals; galas etc

Contact: Dave Cartwright, Co-Creation Producer
Davecartwright@leeds2023.co.uk



Finally, come say hello at the Roadshow!

Our May Line-Up - more dates to be announced

soon: <https://leeds2023.co.uk/get-ready-for-the-roadshow-with-leeds-2023/>

Page 29

May 12th – Archive, 94 Kirkstall Road LS3 1HD, 6pm–8pm

May 14th – Guiseley Theatre, The Green LS20 9BT, 2pm–4pm

May 16th – Allerton CofE Primary School, Lingfield Approach LS17 7HL, 5.30pm–7.30pm

May 18th – Bramley Baths, Broad Lane LS13 3DF, 6pm–7.30pm

May 20th – St Chad's, St Chad's Church, Otley Road, Far Headingley, Leeds LS16 5JT, 6pm–7.30pm

May 24th – The Holbeck, Jenkinson Lawn LS11 9QX, 6pm–8pm

May 27th – Voluntary Action Leeds, 34 Lupton Street LS10 2QW 6pm–8pm

May 30th – New Wortley Community Centre, 40 Tong Road LS12 1LZ, 5pm–7pm



Questions!



Report of: Liz Jarmin, Head of Locality Partnerships

Report to: Outer East Community Committee

Report author: Carl Hinchliffe, Community Committee Team Manager

Date: Tuesday 28th June 2022

To note

Title: Community Committee Champions Role Profile

Purpose of report

1. To provide the Outer East Community Committee with an update on the Champions Role profile.

Main issues

2. In 2019, the Head of Locality Partnerships offered individual meetings with each of the Community Committee Chairs, to gain a better understanding of their committees and the challenges and opportunities of each one.
3. A recurrent theme was the role of the themed Community Committee Champions and it was agreed at a subsequent Chairs Forum that a review of the Champions Role would take place, which would include the development of a role profile for the Champions that better outlined what the role and its responsibilities entailed.
4. A draft role profile was developed and agreed by a small working group that reflected and acknowledged the role that Champions already undertook within their committee areas but sought to clarify to Champions what their role involves.
5. Furthermore, the profile identified specific areas of focus for each of the themed Champions at both city-wide and Community Committee level. These will be agreed at the city-wide level by the responsible Executive Member in conjunction with the 10 themed Champions and relevant Service Leads. At the Community Committee level, these will be agreed by the committee themselves on an annual basis.

6. At the Chairs Forum meeting in February 2022, the Champions Role profile was discussed and ratified by Chairs, in order that the role profile could be rolled out to Elected Members within the next municipal year.
7. As we're aiming to ensure that the work of the Champions over the municipal year becomes more focused, the Executive Board Member for Communities has recommended that anyone appointed into a Champions Role covers one key theme and avoids putting themselves forward to be appointed for a number of Champion Roles.
8. The Champions Role and its strategic leadership function will be key to the programmes of work that are developed in each committee area over the next 12 months, as they will be acting as an interface and playing a substantial role in shaping the committee's agenda and local services. This connectivity is essential in order to achieve increased service improvement and provide local influence on service delivery, especially when dealing with services that are delegated to the Community Committees.
9. Once Champions have been formally appointed in the committees, meetings will be arranged with themed Champions.
10. The Cover Report and Champions Role profile are intended to provide the Outer East Community Committee with on work taking place in relation to the Community Committee Champions, following discussions that have taken place with the Executive Board Member and Community Committee Chairs.

Recommendations

11. Elected Members are asked to note the contents of the Cover Report and the Champions Role profile, when making appointments to each of the themed Champions.

Community Committee Champions – Role and Responsibilities

Theme – xxx

Role of the Community Committee Champion

- ✓ Lead on the oversight and delivery of a themed programme work across the Community Committee Area
- ✓ Work with elected colleagues, partners and local people to drive improvements across the committee area within the remit of the Champion theme
- ✓ To provide regular updates to the Community Committee and bring any emerging or priority issues relating to the theme to the attention of the committee
- ✓ To chair themed sub-groups, and where appropriate provide oversight on requests for grant funding relevant to the theme
- ✓ To lead on the dissemination of information and raise awareness of agreed issues relating to the theme
- ✓ Provide political influence in the delivery of the theme in the committee area
- ✓ To work with the relevant Executive Member and other themed champions across the city to address city wide priorities associated with the theme
- ✓ Support the development of local and cross committee themed projects where appropriate
- ✓ Attend and represent the Community Committee at themed events and other activities as appropriate

Specific responsibilities of xxx Community Committee Champion

City wide responsibilities (TBA with responsible Executive Member, themed Champions and Service Leads)

Community Committee responsibilities (TBA by each Community Committee)

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Report of: City Solicitor

Report to: Outer East Community Committee (Cross Gates & Whinmoor, Garforth & Swillington, Kippax & Methley, Temple Newsam)

Report author: Andy Booth – 0113 37 88665

Date: 28 June 2022

For decision

Community Committee Appointments 2022/2023

Purpose of report

- 1 The purpose of this report is to note the appointment of Councillor P Grahame as Chair of the Community Committee for 2022/23 as agreed at the recent Annual Council Meeting, and also to invite the Committee to make appointments to those positions detailed in section 6 / the appendices.

Main issues

Noting Appointment of Community Committee Chair for 2022/23

1. Members are invited to note the appointment of Councillor P Grahame as Chair of the Community Committee for 2022/23, as agreed at the recent Annual Meeting of Council.

Appointments to Outside Bodies including Cluster Partnerships, Housing Advisory Panels and Local Care Partnerships

2. Member Management Committee annually determines which Outside Bodies will be delegated to Community Committees for appointment. Attached at Appendix 1 is the current schedule of organisations as delegated to the Community Committee.
3. Most recently, Member Management Committee agreed in 2019 that appointments to Local Care Partnerships be delegated to Community Committees for determination.

Appointments to Community Committee ‘Champions’

4. The Constitution requires that Community Committees appoint Member ‘Champions’ in several designated areas. Currently, these areas are: ‘Environment & Community Safety’; ‘Children’s Services’; ‘Employment, Skills & Welfare’; and ‘Health, Wellbeing & Adult Social Care’.

Appointment to Corporate Parenting Board

5. In recent years Community Committees have been used as the appropriate body by which local Elected Member representatives are appointed to the Corporate Parenting Board.

Schedule of Appointments

6. The Committee is invited to review the details in the table below together with the accompanying information which follows / is appended, and determine appoints for the 2022/23 municipal year:

| Organisation / Outside Body | No. of Places | Current Appointee(s) |
|---|----------------------|--|
| Cross Gates & District Good Neighbours | 1 | P Grahame |
| HOPE (Halton Moor & Osmondthorpe Project for Elders)... | 2 | N Sharpe D Coupar |
| Neighbourhood Elders Team | 1 | M Harland |
| Outer South East Housing Advisory Panel | 4 (1 per ward) | M Dobson P Grahame M Harland H Hayden |
| Garforth Cluster Partnership | 1 | S McCormack |
| Temple Newsam Learning Partnership... | 2 | D Coupar H Hayden |
| Seacroft Manston Cluster Partnership | 1 | P Grahame |
| Brigshaw Co-Operative Trust Cluster | 1 | J Lewis |
| Garforth/Kippax/Rothwell LCP | 1 | M Harland |
| Crossgates LCP | 1 | P Grahame |
| York Road LCP | 1 | D Coupar |
| <u>Champions/Lead Members</u> | | |
| Environment & Community Safety | 1 | P Grahame |
| Children’s Services | 1 | H Hayden |
| Employment, Skills & Welfare | 1 | J Lennox |
| Health, Wellbeing & Adult Social Care | 1 | P Grahame |
| Corporate Parenting Board | 1 | H Hayden |

Options

Outside Bodies

7. The Community Committee is invited to determine the appointments to those Outside Bodies as detailed within the table at section 6 / the appendices. The Council's Appointments to Outside Bodies Procedure Rules can be made available to Members upon request, however, a summary of the rules can be found at sections 8-14:
8. The Community Committee should first consider whether it is appropriate for an appointment to be of a specific office holder¹ either by reference to the constitution of the outside body concerned (if available), or in the light of any other circumstances as determined by the Community Committee. Such appointments would then be offered on this basis.
9. Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the Community Committee as a whole.
10. All appointments are subject to annual change unless otherwise stated within the constitution of the external organisation, which will therefore be reflected on the table at Appendix 1. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.
11. Elected Members will fill all available appointments but it is recognised that Political Groups may not wish to take up vacancies which are made available to them. In such circumstances, vacancies will be notified to the Community Committee and agreement sought as to whether the vacancy will be filled.
12. A vacancy occurring during the municipal year will normally be referred to the Community Committee for an appointment to be made, having regard to the principles described above.
13. Community Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations to Member Management Committee.
14. Please note, any appointments to those Outside Bodies detailed in the appendices / section 6 which are made by the Committee at today's meeting are subject to Member Management Committee approving at its first meeting of the municipal year, that arrangements for such appointments remain unchanged and that they continue to be made by this Community Committee.

Local Housing Advisory Panels

15. Ward Members play an important role in helping HAPs undertake their activity; sharing wider Community Committee priorities, giving updates about key pieces of work or projects, helping HAPs establish their priorities and by sharing local knowledge about community or environmental issues. Council nominations also help HAPs consider every opportunity to

¹ For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

join HAP funding resources with local Community Committee or other funding sources for the benefit of communities.

The Outer East Community Committee in their 2022/23 round of nominations, is therefore requested to:

- a. Nominate up to 1 Ward Member per Ward within the Outer South East HAP area
- b. To undertake the above on the basis that all nominations are for full members, with HAP voting rights.
- c. Take into account the number of Council homes in each Ward. For Wards with relatively few Council homes, nominations are sought on an optional basis (see Appendix 2)

Local Care Partnerships

16. Local Care Partnerships (LCPs) bring health and care providers together with other partners and local communities to improve people's experience of care to be more personalised and joined up. The second purpose is to tackle the health inequalities that exist both within local communities and across Leeds. LCPs are aligned to Primary Care Network boundaries; NHS funded collaborations of GP practices working together locally to share resources and extend their offer. Further information on Local Care Partnerships and their current priorities can be found on their website <http://inspiringchangeleeds.org/local-care-partnerships/>
17. From July 2019 forwards Community Committee meetings agreed individual arrangements for representation from Members at LCP meetings. Members raised that representation on LCPs could helpfully be aligned with the existing Community Committee Health Champion role for some committees, as well as consider how wider elected members were included. Community Committees recognised there were already good relationships in place between some Members and individual GPs but that the picture varied significantly from GP practice to GP practice.
18. In 2019 a number of LCPs were newly formed and others yet to come together. Proposals were put forward on a 'best fit' approach to membership, mapping the geography of LCPs to Community Committee boundaries. Appendix 3 captures this best fit.
19. All LCPs are now in place and meet on a regular basis. Frequency of meetings varies from one LCP to another. Whilst some meet monthly others come together on a bimonthly or quarterly basis. All LCPs also have working groups or task and finish groups to take forward their key priority strands of work. During COVID these meetings have been virtual which has resulted in a greater breadth of partners being able to attend and contribute regularly. This includes participation by Members. To strike a balance between attendance and ability to network and strengthen local relationships the LCPs have moved to a model of a mix of in person meetings (at least three per year per LCP) and online meetings (mainly by Teams, some by Zoom).
20. Members are an integral part of LCPs and it is requested that the links between LCPs and Community Committees are retained and strengthened. Community Committees are therefore requested to nominate members to those LCPs aligned to their Committee.

Community Committee ‘Champions’

21. The Community Committee Champions role aims to provide a local “lead” perspective and further facilitate local democratic accountability; particularly in conjunction with the relevant Executive Member. It is formally defined as covering the following areas:
- To provide local leadership and champion the agenda at the Community Committee.
 - To represent the Community Committee at relevant meetings, forums and local partnerships.
 - To build links with key services and partners.
 - To provide a link between the Community Committee and the Executive Member to ensure local needs are represented, issues are highlighted, best practice is shared and to facilitate local solutions to any issues.
 - To maintain an overview of local performance.
 - To consult with the Community Committee and represent local views as part of the development and review of policy.
22. As set out in the Constitution, the Community Committee is invited to appoint to the Community Lead Member roles detailed in section 6.
23. Given that these roles may need to be tailored to best reflect specific local needs and circumstances, Community Committees may wish to consider splitting 2 of the roles namely:
- Environment & Community Safety – with one Member focusing on the environment agenda and another on community safety.
 - Health, Wellbeing and Adult Social Care – with one Member covering the public health and wellbeing agenda and another focusing upon adult social care.

Corporate Parenting Board

24. Under the Children’s Act 1989, all local Councillors are corporate parents, this means they have responsibilities relating to the quality of services for those children who have been taken into care by the local authority (children looked after).
25. Executive Board has previously agreed a clear framework for the corporate parenting role in Leeds which is set out in the Leeds Corporate Parenting Strategy 2021 - 2024. This includes ensuring a core group of councillors with a special interest in leading the work on Corporate Parenting – who are nominated to the ‘Corporate Parenting Board’. This Corporate Parenting Board includes representation from each of the 10 Community Committees alongside partners from relevant statutory and third sector organisation, and takes particular responsibilities relating to influencing, performance monitoring, and governance of those issues and outcomes that affect looked after children.
26. In 2021 Leeds published the City’s Corporate Parenting strategy which sets out the priorities for ensuring that our children in care and care leavers receive the highest quality services and support. This strategy is overseen by our Corporate Parenting Board, which also ensures that our ‘Promises’ to children in care and care leavers

are delivered. The Board considers information including fostering services, residential care, looked after children's educational attainment and their voice and influence across the city. Representatives on the board are expected to link back to their Community Committee and champion the importance of effectively supporting the work of the board. The Corporate Parenting Board is an important partnership within the overall framework of support and accountability for looked after children's services and is chaired by the executive member for children's and adult services.

27. The Community Committee is asked to appoint one representative to the Corporate Parenting Board for the duration of the 2022/23 municipal year and to promote attendance and engagement with the Corporate Parenting Board. The Committee may consider it appropriate to combine the role with that of the Committee's Children's Services 'Champion'.

28. It should be noted that membership of the Corporate Parenting Board is encouraged for any Elected Members with a particular interest in the outcomes of looked after children, therefore whilst each Community Committee is asked to appoint one Member (to ensure an even geographic spread), it is possible for additional Members to participate. Therefore, additional Members with a particular interest are advised to approach the Chair of the Corporate Parenting Board, or make the relevant officers aware.

Children's Services Cluster Partnerships

29. Clusters are local partnerships that include, amongst others: the Children's Social Work Service, schools, governors, Police, Leeds City Council youth service, Youth Offending Service, Children's Centres, Housing services, third sector, health, local elected members and a senior representative from children's services. Local clusters are key to the Leeds Children and Young People's Partnership arrangements.

30. They aim to:

- enable local settings and services to work together effectively to improve outcomes for children, young people and their families;
- build capacity to improve the delivery of preventative and targeted services to meet local needs;
- create the conditions for integrated partnership working at locality level;
- promote the Children & Young People's Plan and the ambition of a child friendly city across the locality.

31. A "well-coordinated locality and cluster approach results in early identification and extensive work with families according to need." (Ofsted report, March 2015).

32. Clusters began life as extended services for schools and have grown to engage a wide range of partners who provide early help and early intervention and prevention. In April 2011, the Children & Families Trust Board and Schools Forum agreed the adoption of a minimum standard for the terms of reference across the cluster partnerships, which included elected members as standing members of the governance group for each partnership.

33. Elected Members also sit alongside a senior leader (Local Authority Partner) from the Children's Services directorate to be part of the Council's representation on each cluster partnership.
34. In June 2013 Member Management Committee delegated the nomination of Elected Member representatives to local Children's Services Cluster partnerships to Community Committees. This was with the aim of establishing a clear formal link between those Committees and Clusters. It was also with the intention of building closer working arrangements to better support the needs children and families across the city.

Corporate considerations

a. Consultation and engagement

This report facilitates the necessary consultation and engagement with Community Committee Members in respect of appointments to the designated positions and Outside Bodies. Given that the Community Committee is the relevant appointing body, there is no requirement to undertake a public consultation exercise on such matters.

b. Equality and diversity / cohesion and integration

Both the Community Committee Champion roles and the Corporate Parenting role aim to champion, address and monitor issues arising in their respective fields, whilst also providing clear links with the relevant Executive Member, Council officers and partner agencies. As such, these roles would also look to address any equality, diversity, cohesion or integration issues arising in their specific areas.

Also, Council representation on Outside Bodies and Children's Services Cluster Partnerships will enable those appointed Members to act as a conduit in terms of promoting the Council's policies and priorities. As such, this would potentially include matters relating to equality, diversity, cohesion or integration.

c. Council policies and city priorities

Council representation on, and engagement with those Outside Bodies, partnerships and organisations to which the Community Committee has authority to appoint, is in line with the Council's policies and priorities.

d. Legal implications, access to information and call in

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to those decisions taken by Community Committees.

If a Councillor is nominated to an Outside Body by the Council then that Councillor receives full indemnity from the Council. For example should someone attempt to take action against a Councillor personally in their role as a Council appointed trustee/director of an Outside Body; then the Council would cover the cost of defending the action against that Councillor, and if the action were successful the Council would cover any compensation which the Councillor had to pay. The only

exception to this is for “fraud, or other deliberate wrongdoing or recklessness”. The indemnity applies to a company, trust, or charity and whether a Councillor is nominated as a director or trustee. If a Member has not been nominated by the Council, then the indemnity will not apply, and the Member should check that the trust, company etc. has got appropriate insurance cover for its trustees/directors.

e. Risk management

In not appointing to those Outside Bodies listed within the report, there is a risk that the Council’s designated representation on such organisations would not be fulfilled.

Conclusion

35. The Community Committee is asked to consider and determine the appointments to those designated Outside Bodies, partnerships and organisations as detailed within the report and appendix.

Recommendations

36. The Community Committee is asked to consider and confirm appointments to those positions detailed in section 6 / the appendices, having regard to the Appointments to Outside Bodies Procedure Rules, as summarised in this report;
37. The Committee is also invited to note the appointment of Councillor **P Grahame**, as Chair of the Community Committee for the duration of 2022/23, as agreed at the recent Annual Meeting of Council.

Background information

- None

Community Committee Appointments to Outside Bodies (East Outer)

| Outside Body | Charity /Trust | No of Places | Review Date | No of places to review | Current appointees | Cllr Y/N | Review Period | Group |
|---|----------------|--------------|-------------|------------------------|--|----------|---------------|--------|
| Cross Gates & District Good Neighbours Scheme | Yes | 1 | Jun-22 | 1 | Councillor P Grahame | Y | Annual | Labour |
| HOPE (Halton Moor & Osmondthorpe project for Elders) | Yes | 2 | Jun-22 | 2 | Councillor N Sharpe Councillor D Coupar | Y | Annual | Labour |
| Neighbourhood Elders' Team | Yes | 1 | Jun-22 | 1 | Councillor M Harland | Y | Annual | Labour |
| Outer South East Local Housing Advisory Panel | No | 4 | Jun-22 | 4 | M Dobson | Y | Annual | G&SI |
| | | | | | Councillor P Grahame | Y | Annual | Labour |
| | | | | | Councillor H Hayden | Y | Annual | Labour |
| | | | | | Councillor M Harland | Y | Annual | Labour |
| Garforth Cluster Partnership | No | 1 | Jun-22 | 1 | Councillor S McCormack | Y | Annual | G & SI |
| Temple Newsam Learning Partnership | No | 2 | Jun-22 | 2 | Councillor D Coupar | Y | Annual | Labour |
| | | | | | Councillor H Hayden | Y | Annual | Labour |
| Seacroft Manston Cluster Partnership | No | 1 | Jun-22 | 1 | Councillor P Grahame | Y | Annual | Labour |
| Brigshaw Co-Operative Trust Cluster Partnership | No | 1 | Jun-22 | 1 | Councillor J Lewis | Y | Annual | Labour |
| LS25/26 LCP (Garforth/Kippax/Rothwell) | No | 1 | Jun-22 | 1 | Councillor M Harland | Y | Annual | Labour |
| Seacroft Crossgates & York Road LCP (York Road seat) | No | 1 | Jun-22 | | D Coupar | Y | Annual | |
| Seacroft Crossgates & York Road LCP (Crossgates seat) | No | 1 | Jun-22 | 1 | P Grahame | Y | Annual | |

| | | | |
|---|----|--|---------------------------|
| Number of places | 17 | 17 | 17 |
| Places held pending review | | | |
| Number of places to fill | | | |
| Number of Members in the Committee Area | 12 | Percentage of Members on the Committee | Notional Places Allocated |
| Labour | 9 | 75 | 12.75 |
| Garforth & Swillington Independent | 3 | 25 | 4.25 |
| Independent | 0 | 0 | 0.00 |
| <i>Other to list</i> | | | |
| Total | 12 | | 17 |

| Housing Advisory Panel | LCC Homes | Ward | LCC Homes |
|------------------------|-----------|-----------------------------|-----------|
| Inner East | 6899 | Burmantofts & Richmond Hill | 4299 |
| | | Gipton & Harehills | 2600 |
| Inner North East | 2959 | Chapel Allerton | 1885 |
| | | Moortown | 482 |
| | | Roundhay | 592 |
| Inner North West | 3617 | Headingley & Hyde Park | 482 |
| | | Little London & Woodhouse | 1855 |
| | | Weetwood | 1280 |
| Inner South | 6289 | Beeston & Holbeck | 2433 |
| | | Hunslet & Riverside | 1767 |
| | | Middleton Park | 2089 |
| Inner West | 7965 | Armley | 2660 |
| | | Bramley & Stanningley | 2903 |
| | | Kirkstall | 2402 |
| Outer East | 4376 | Killingbeck & Seacroft | 4376 |
| Outer North East | 2295 | Alwoodley | 1082 |
| | | Harewood | 371 |
| | | Wetherby | 842 |
| Outer North West | 3550 | Adel & Wharfedale | 624 |
| | | Guiseley & Rawdon | 691 |
| | | Horsforth | 874 |
| | | Otley & Yeadon | 1361 |
| Outer South | 4117 | Ardley & Robin Hood | 876 |
| | | Morley North | 916 |
| | | Morley South | 1079 |
| | | Rothwell | 1246 |
| Outer South East | 5323 | Crossgates & Whinmoor | 1828 |
| | | Garforth & Swillington | 859 |
| | | Kippax & Methley | 1115 |
| | | Temple Newsam | 1521 |
| Outer West | 4884 | Calverley & Farsley | 711 |
| | | Farnley & Wortley | 2455 |
| | | Pudsey | 1718 |

(March 2022)

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Councillor Alignment to LCP areas

| LCP | | Suggested Community Committee Member Appointment |
|---|--|---|
| Seacroft, Cross Gates and York Road | Seacroft | Inner East |
| | York Road | Inner East and Outer East (Halton Moor and Cross Gates) |
| | Cross Gates | Outer East |
| LS25/26 | Garforth/Kippax/Rothwell | Outer East |
| | | Outer South |
| Central | Central | Inner North East |
| HATCH (Chapelton, Harehills, Richmond Hill & Burmantofts) | Chapelton | Inner North East |
| | Harehills, Richmond Hill and Burmantofts | Inner East |
| Wetherby | Wetherby | Outer North East |
| Holt Park and Woodsley | | Inner North West |
| Leeds Student Medical Practice | | Inner North West |
| Aireborough & Aire Valley | Otley and Yeadon | Outer North West |
| Middleton & Beeston | | Inner South |
| Morley | Morley | Outer South |
| Armley | Armley | Inner West |
| | Bramley, Wortley & Middleton | Inner West and Outer West |
| West Leeds | Pudsey and Bramley | Outer West |

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Report of: Head of Locality Partnerships

Report to: Outer East Community Committee

**Cross Gates & Whinmoor, Garforth & Swillington,
Kippax & Methley, Temple Newsam**

Report author: Senior Localities Officer - Bali Birdi

Telephone: 07712 214727

Date: Tuesday 28 June 22

For Decision

Outer East Community Committee

Finance Report

Purpose of report

1. The report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2022/23. It also provides the committee with an update on organisations funded by the Community Committee and how their project delivery will be affected by the Coronavirus pandemic.

Main issues

2. Each Community Committee has been allocated a wellbeing budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying to the Wellbeing Fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.
- 5.

6. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.
7. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100k) of a council asset is pooled city-wide and redistributed to the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every 6 months.
8. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital).
9. In the Outer East Community Committee the CIL money for Allerton Bywater Parish Council, Great and Little Preston Council, Kippax Parish Council, Ledsham Parish Council, Ledston Parish Council, Micklefield Parish Council and Swillington Parish Council will be administered by each individual Parish Council, whereas monies for Cross Gates & Whinmoor, Garforth, Methley and Temple Newsam will be administered by the Outer East Community Committee.
10. It was agreed at Outer East Community Committee on the 2 October 18 that CIL monies for Cross Gates & Whinmoor, Garforth, Methley and Temple Newsam would be spent in the ward it was generated in
11. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, and sexual orientation: the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
12. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback if this is requested.
13. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.
Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of wellbeing and youth activity budgets and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Community Committee. Alongside the Committee, designated officers have delegated authority from the Director of Communities and Environment to take such decisions.

14. The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:
- a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
 - b. a delegated decision must have support from a majority of the community committee elected members represented on the committee (or in the case of funds delegated by a community committee to individual wards, a majority of the ward councillors); and
 - c. details of any decisions taken under such delegated authority will be reported to the next available community committee meeting for members' information.
15. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.

Wellbeing Budget Position 2022/23

16. The total revenue budget approved by Executive Board for 2022/23 was £93,440 for the Outer East Community Committee. Table 1 shows a carry forward figure of £99,897.40 which includes underspends from projects completed in 2021/22. Allocated wellbeing projects in 2021/22 is £26,805.76 and not yet completed. The total revenue funding available to the Community Committee for 2022/23 is therefore £166,531.64. A full breakdown of the projects approved or ring-fenced is available on request.
17. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in Table 1.
18. The Community Committee is asked to note that so far, a total of **£79,514.40** has been allocated to projects, as listed in Table 1.
19. The Community Committee is also asked to note that there is a remaining balance of **£71,517.24** in the Wellbeing Revenue Fund.

20. A full breakdown of the projects is listed in Table 1 and is available on request.

TABLE 1: Wellbeing revenue 2022/23

| | £ | | | | |
|---|--------------------|-----------------------------------|-----------------------------------|-----------------------------|----------------------|
| INCOME:22/23 | £93,440.00 | | | | |
| Balance brought forward from previous year | £99,897.40 | | | | |
| Less projects brought forward from previous year 21/22 | £26,805.76 | | | | |
| TOTAL AVAILABLE: 22/23 | £166,531.64 | | | | |
| Area wide ring-fenced projects | £ | | | | |
| Small Grants- TBC | £4000.00 | | | | |
| Community Committee Public Engagement - TBC | £1500.00 | | | | |
| Tasking Team Initiatives - TBC | £5000.00 | | | | |
| Skips for Community Clean Ups - TBC | £3000.00 | | | | |
| Youth Summit - TBC | £2000.00 | | | | |
| Total area wide ring-fenced projects | £15,500.00 | | | | |
| Remaining balance split equally across the wards | £151,031.64 | £37,757.91 | £37,757.91 | £37,757.91 | £37,757.91 |
| | | Ward Split | | | |
| Ward Projects | £ | Cross Gates & Whinmoor | Garforth & Swillington | Kippax & Methley | Temple Newsam |
| CCTV monitoring costs (£1k per camera) -TBC | £12,000.00 | £3,000.00 | £4,000.00 | £2,000.00 | £3,000.00 |
| Christmas Lights Switch on Events, Motifs & Trees - TBC | £33,510.00 | £13,800.00 | £12,000.00 | £7,210.00 | £500.00 |
| PHAB | £695.40 | £99.34 | £198.69 | | £397.37 |
| Money Buddies | £24,380.00 | £11,192.00 | | £4,396.00 | £8,792.00 |
| Queens Jubilee Benches | £3,089.00 | £1,281.00 | £1,808.00 | | |
| OE Pedal Cycle Security | £5,840.00 | £1,460.00 | £1,460.00 | £1,460.00 | £1,460.00 |
| Totals | £79,514.40 | £30,832.34 | £19,466.69 | £15,066.00 | £14,149.37 |
| Total spend: Area wide + ward projects | £95,014.40 | | | | |
| Balance remaining (Total/Per ward) | £71,517.24 | £6,925.57 | £18,291.22 | £22,691.91 | £23,608.54 |

Projects for consideration and approval

Wellbeing Budget

The following projects are presented for Members' consideration:

Wellbeing Budget 2022/23

The following projects are presented for Members' consideration:

21. Project Title: Small Grants

Total Project Cost: £4,000

Amount Proposed £4,000 Wellbeing

Wards covered: Cross Gates & Whinmoor, Garforth & Swillington, Kippax & Methley, Temple Newsam.

Community Committee Plan Priorities/Objectives

Best City For Communities

Best City For Children & Young People

Best City For Health & Wellbeing

22. Project Title: Community Committee Public Engagement

Total Project Cost: £1,500

Amount proposed £1,500 Wellbeing

Wards covered: Cross Gates & Whinmoor, Garforth & Swillington, Kippax & Methley, Temple Newsam.

Community Committee Plan Priorities/Objectives

Best City For Communities

Best City For Children & Young People

Best City For Health & Wellbeing

23. Project Title: Tasking Team Initiative

Total Project Cost: £5,000

Amount proposed £5,000 Wellbeing

Wards covered: Cross Gates & Whinmoor, Garforth & Swillington, Kippax & Methley, Temple Newsam.

Community Committee Plan Priorities/Objectives

Best City For Communities

Best City For Children & Young People

Best City For Health & Wellbeing

24. Project Title: Skips for Community Clean Ups

Total Project Cost: £3,000

Amount proposed £3,000 Wellbeing

Wards covered: Cross Gates & Whinmoor, Garforth & Swillington, Kippax & Methley, Temple Newsam.

Community Committee Plan Priorities/Objectives

Best City For Communities
Best City For Children & Young People

25. **Project Title:** CCTV Monitoring Costs £1K per camera

Total Project Cost: £12,000

Amount proposed £12,000 Wellbeing

Wards covered: Cross Gates & Whinmoor, Garforth & Swillington, Kippax & Methley, Temple Newsam.

Community Committee Plan Priorities/Objectives

Best City For Communities
Best City For Children & Young People
Best City For Health & Wellbeing

26. **Project Title:** Christmas lights switch on events, motifs & trees

Total Project Cost: £33,510.00

Amount proposed £33,510.00 Wellbeing

Wards covered: Cross Gates & Whinmoor, Garforth & Swillington, Kippax & Methley, Temple Newsam.

Community Committee Plan Priorities/Objectives

Best City For Communities
Best City For Children & Young People
Best City For Health & Wellbeing

27. **Project Title:** Youth Summit

Total Project Cost: £2,000

Amount proposed £2,000 Wellbeing

Wards covered: Cross Gates & Whinmoor, Garforth & Swillington, Kippax & Methley, Temple Newsam.

Community Committee Plan Priorities/Objectives

Best City For Communities
Best City For Children & Young People
Best City For Health & Wellbeing

28. **Project title:** Grit Bin Refills

Name of Group or Organisation: Highways

Total Project Cost: £400.00

Amount Requested from Wellbeing 22/23 Budget: £400.00

Wards Covered: Cross Gates & Whinmoor

Summary: Grit Bin Refills.

Community Committee Plan Priorities/Objectives:

Best City for Health & Wellbeing

29. **Project title:** Grit Bin Refills
Name of Group or Organisation: Highways
Total Project Cost: £400.00
Amount Requested from Wellbeing 22/23 Budget: £400.00
Wards Covered: Garforth & Swillington

Summary: Grit Bin Refills.

Community Committee Plan Priorities/Objectives

Best City for Health & Wellbeing

30. **Project title:** Grit Bin Refills
Name of Group or Organisation: Highways
Total Project Cost: £1200.00
Amount Requested from Wellbeing 22/23 Budget: £1200.00
Wards Covered: Kippax & Methley

Summary: Grit Bin Refills.

Community Committee Plan Priorities/Objectives

Best City for Health & Wellbeing

31. **Project title:** Grit Bin Refills
Name of Group or Organisation: Highways
Total Project Cost: £600.00
Amount Requested from Wellbeing 22/23 Budget: £600.00
Wards Covered: Temple Newsam

Summary: Grit Bin Refills

Community Committee Plan Priorities/Objectives

Best City for Health & Wellbeing

32. **Project title:** Monthly Trips
Name of Group or Organisation: Swarcliffe Good Neighbours Scheme
Total Project Cost: £2,000.00
Amount Requested from Wellbeing 22/23 Budget: £2,000.00
Wards Covered: Cross Gates & Whinmoor

Summary: Creating the opportunity to access a monthly coach trip will enable older people to promote their mental and physical well-being to independently go out for a day trip once a month.

Community Committee Plan Priorities/Objectives

Best City for Health & Wellbeing

Best City For Communities

Monitoring Information

33. As part of the funding agreements, all projects which have had funding approved by the Community Committee are required to provide update reports on the progress of their project. These reports are so that the Community Committee can measure the impact the project has had on the community and the value for money achieved.

Please see project below that was delivered across all 4 wards -
Cross Gates & Whinmoor, Kippax & Methley, Garforth & Swillington, Temple Newsam.

WLAC OE Activity Programme

The team provided an after-school hours programme full of exciting and challenging activities that children & young people from the Outer East area of Leeds would be keen to participate in over weekends, holidays, after school, and evenings.

The WLAC team delivered 20 x 2 hour activity experiences 'free' to young people aged 8-17 years from the Outer East Community Committee area for up to 8 young people per session. All sessions had a particular emphasis on children/young people from priority estates, adopted & fostered young people, young people referred via social care and SEND young people, accessing up to 160 activity opportunities.

The team ran the sessions at the times and dates that worked best for the young people and gave them a choice as to which activity they most want to do.

The Sessions delivered were;

- Climbing Tower
- Inflatable games e.g. Sumo suites, Inflatable Bungie Pull, Giant Push Ball
- Mountain biking
- Nightline
- Moonwalk
- Archery
- Giant Push Ball
- Team Building Challenges
- Bushcraft/Den building
- Tug of War
- Zorb Balls
- Pedal Go-Karts

WLAC OE Activity Programme



DDN

34. Since the last Community Committee on 8th March 22, the following project has been approved by DDN.

- a) Tribe Youth Group CCTV for Community Garden - Wellbeing, Date of DDN – 24/3/22
- b) PHAB Project - Wellbeing, Date of DDN – 5/4/22
- c) Money Buddies - Wellbeing, Date of DDN – 20/4/22
- d) Queens Jubilee Benches - Wellbeing, Date of DDN – 20/2/22, 6/6/22
- e) OE Pedal Cycle Security- Wellbeing, Date of DDN – 17/5/22

Declined Projects

35. Since the Community Committee on 8th March 22, the projects have been no projects declined.

Youth Activities Fund Position 2022/23

36. The total revenue budget approved by Executive Board for 2022/23 was £50,760.00 for the Outer East Community Committee. Table 1 shows a carry forward figure of £50,354.73 which includes underspends from projects completed in 2021/22. Allocated wellbeing projects in 2021/22 is £2,904.00 and not yet completed. The total revenue funding available to the Community Committee for 2022/23 is therefore £98,210.73. A full breakdown of the projects approved or ring-fenced is available on request.

37. The Community Committee is also asked to note that there is a remaining balance of **£28,881.73** in the Youth Activity Fund.

38. A full breakdown of the projects is available on request.

TABLE 2: Youth Activities Fund 2022/23

| | £ | Ward Split | | | |
|--|-------------------|------------------------|------------------------|-------------------|-------------------|
| | £ | Cross Gates & Whinmoor | Garforth & Swillington | Kippax & Methley | Temple Newsam |
| INCOME: 22/23 | £50,760.00 | | | | |
| Balance brought forward from previous year | £50,354.73 | | | | |
| Less projects brought forward from previous year 21/22 | £2,904.00 | | | | |
| TOTAL AVAILABLE: 22/23 | £98,210.73 | | | | |
| Ward Projects | £ | | | | |
| Total available budget for 22/23 | £98,210.73 | £20,403.69 | £26,903.69 | £23,999.68 | £26,903.67 |
| School Holiday Programme | £19,540.00 | £9,770.00 | | | £9,770.00 |
| School Holiday Programme | £17,191.00 | | £8,595.50 | £8,595.50 | |
| Mini Breeze | £14,598.00 | £3,649.50 | £3,649.50 | £3,649.50 | £3,649.50 |
| Leeds Rhinos | £8,000.00 | £2,000.00 | £2,000.00 | £2,000.00 | £2,000.00 |
| TNCP | £10,000.00 | | | | £10,000.00 |
| Totals | £69,329.00 | £15,419.50 | £14,245.00 | £14,245.00 | £25,419.50 |
| Balance remaining (Total/Per ward) | £28,881.73 | £4,984.19 | £12,658.69 | £9,754.68 | £1,484.17 |

Small Grants Budget 22/23

39. At the last Community Committee ward members approved a small grants budget of £4,000. There is currently a remaining balance of **£4,000** detailed in Table 3.

TABLE 3: Small Grants 2022/23

| Ward Projects | £ | Ward Split | | | |
|---|------------------|------------------------|------------------------|------------------|---------------|
| | | Cross Gates & Whinmoor | Garforth & Swillington | Kippax & Methley | Temple Newsam |
| Total available budget for 22/23 | £4,000.00 | | | | |

Skips Budget 2022/23

40. At the last Community Committee ward members approved a small skips budget of £3,000.

There is currently a remaining balance of **£2,676.20** detailed in Table 4.

TABLE 4: Skips 2022/23

| Ward Projects | £ | Ward Split | | | |
|---|------------------|------------------------|------------------------|------------------|---------------|
| | | Cross Gates & Whinmoor | Garforth & Swillington | Kippax & Methley | Temple Newsam |
| Total available budget for 21/22 | £3,000.00 | | | | |
| Great Little Preston in bloom | £161.90 | | £161.90 | | |
| Garforth Gala | £161.90 | | £161.90 | | |
| Total Spent | £323.80 | | £323.80 | | |
| Total available budget for 22/23 | £2,676.20 | | | | |

Tasking Budget 2021/22

41. At the last Community Committee ward members approved a tasking budget of £5,000.

There is currently a remaining balance of **£5,000.00** detailed in Table 5.

TABLE 5: Tasking 2021/22

| Ward Projects | £ | Ward Split | | | |
|---|------------------|------------------------|------------------------|------------------|------------------|
| | | Cross Gates & Whinmoor | Garforth & Swillington | Kippax & Methley | Temple Newsam |
| Total available budget for 21/22 | £5,000.00 | | | | |
| Balance Remaining | £5,000.00 | £1,250.00 | £1,250.00 | £1,250.00 | £1,250.00 |

Capital Budget 2022/23

42. The Outer East Community Committee has a capital budget of **£87,506.00** available to spend, as a result of new capital injections. Members are asked to note the capital allocation broken down by ward and summarised in Table 6.

TABLE 6: Capital 2022/23

| | OE (£) | Ward split | | | |
|---|--------------------|------------------------|------------------------|-------------------|-------------------|
| | | Cross Gates & Whinmoor | Garforth & Swillington | Kippax & Methley | Temple Newsam |
| Remaining Balance March 2019 | £73,383.11 | £16,780.28 | £13,968.28 | £23,567.28 | £19,067.27 |
| Injection March 2019 | £12,245.89 | £3,061.47 | £3,061.48 | £3,061.47 | £3,061.47 |
| Starting Position 2019-2020 | £85,629.00 | £19,841.75 | £17,029.76 | £26,628.75 | £22,128.74 |
| Injection November 2019 | £3,200.00 | £800.00 | £800.00 | £800.00 | £800.00 |
| Underspend from 2018-2019 | £300.00 | £300.00 | | | |
| Total with November Injection 2019-2020 | £89,129.00 | £20,941.75 | £17,829.76 | £27,428.75 | £22,928.74 |
| Ninelands | £2,090.00 | | £2,090.00 | | |
| Chippies Quarry | £300.00 | £300.00 | | | |
| Cross Gates Whinmoor Ward Litter Bins | £2,100.00 | £2,100.00 | | | |
| Kippax Baths Fencing | £6,065.00 | | | £6,065.00 | |
| Injection March 2020 | £9,600.00 | £2,400.00 | £2,400.00 | £2,400.00 | £2,400.00 |
| Injection September | £1,100.00 | £275.00 | £275.00 | £275.00 | £275.00 |
| Remaining balance 2020-21 | £89,274.00 | £21,216.75 | £18,414.76 | £24,038.75 | £25,603.74 |
| Injection March 2021 | £11,400.00 | £2,850.00 | £2,850.00 | £2,850.00 | £2,850.00 |
| Starting position 2021-22 | £100,674.00 | £24,066.75 | £21,264.76 | £26,888.75 | £28,453.74 |
| Garforth Litter Bins | £2,268.00 | | £2,268.00 | | |
| Garforth SIDS | £14,000.00 | | £14,000.00 | | |
| Remaining Balance | £84,406.00 | £24,066.75 | £4,996.76 | £26,888.75 | £28,453.74 |
| Injection October 2021 | £3,100.00 | £775.00 | £775.00 | £775.00 | £775.00 |
| Remaining Balance 2022-23 | £87,506.00 | £24,841.75 | £5,771.76 | £27,663.75 | £29,228.74 |

Community Infrastructure Levy (CIL) Budget 2022/23

43. The Community Committee is asked to note that there is now **£174,048.58** total available to the Outer East Community Committee. Members are asked to note the CIL allocation broken down by ward and summarised in Table 7.

TABLE 7: Community Infrastructure Levy (CIL) 2022/23

| | OE (£) | Ward Split | | | |
|--------------------------------|--------------------|------------------------|------------------------|------------------|-------------------|
| | | Cross Gates & Whinmoor | Garforth & Swillington | Kippax & Methley | Temple Newsam |
| Budget as of March 2021 | £205,697.35 | £51,167.69 | £135,174.88 | £696.56 | £18,658.22 |
| Injection 2022 | £7,619.09 | £1,619.91 | £4,675.68 | £0.00 | £1,323.50 |
| Total Spend 2021-2022 | £213,316.44 | £52,787.60 | £139,850.56 | £696.56 | £19,981.72 |
| Garforth Barley Hill | £4,267.86 | | 4267.86 | | |
| Total Spend 2021-22: | £4,267.86 | £0.00 | £4,267.86 | £0.00 | £0.00 |
| Manston Park | | £30,000.00 | | | |
| Manston Park (Revenue) | | £5,000.00 | | | |
| Total Spend 22 -23 | | £35,000.00 | | | |
| Total Available 2022-23 | £174,048.58 | £17,787.60 | £135,582.70 | £696.56 | £19,981.72 |

Corporate Considerations

Consultation and Engagement

44. The Community Committee has previously been consulted on the projects detailed within the report.

Equality and Diversity/Cohesion and Integration

45. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

Council Polices and City Priorities

46. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

47. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

48. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

49. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Recommendations

50. Members are asked to consider/approve

- a. Details of the 'minimum conditions' for delegated decisions (Paragraphs 14-16)
- b. Details of the Wellbeing Budget position (Table 1) (paragraph 20)
- c. Wellbeing proposals for consideration and approval (paragraph 21 -32)
- d. Monitoring Information (paragraph 33)
- e. Details of the projects approved via Delegated Decision (paragraph 34)
- f. Details of the Youth Activities Fund (YAF) position (Table 2) (paragraph 38)
- g. Details of Small Grants (Table 3) (paragraph 39)
- h. Details of Skips (Table 4) (paragraph 40)
- i. Details of Tasking Budget (Table 5) (paragraph 41)
- j. Details of the Capital Budget (Table 6) (paragraph 42)
- k. Details of the Community Infrastructure Levy Budget (Table 7) (paragraph 43)



Report of: Head of Locality Partnerships

Report to: Outer East Community Committee

Cross Gates & Whinmoor, Garforth & Swillington,

Kippax & Methley, Temple Newsam

Report author: Senior Localities Officer - Bali Birdi

Tel: 07712 214727

Date: Tuesday 28th June 22

For Information

Outer East Community Committee - Update Report

Purpose of report

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.
3. To make nominations to each of the Outer East Community Committee Sub Groups for (2022/23).

Main issues

- Members will have considered Appointments to Outside Bodies and Community Champions elsewhere on the Community Committee agenda. Members are now asked to make nominations to each of the Outer East Community Committee Sub- Groups for 2022/23. The 2021/22 representatives are shown below:

| Sub Group | Number of places | Current appointees | Community Committee Champion |
|--------------------------------|------------------|--|------------------------------|
| Children & Families | 4 | Cllr H Hayden (TN) - Chair Cllr M Midgley (K & M) Cllr P Grahame (C & W) Cllr S Field (G & S) | Cllr H Hayden |

| Sub Group | Number of places | Current appointees | Community Committee Champion |
|--------------------|------------------|--|------------------------------|
| Environment | 4 | Cllr P Grahame (C & W) - Chair Cllr M Harland (K & M) Cllr H Hayden (TN) Cllr S McCormack (G & S) | Cllr P Grahame |

- Members are invited to nominate representatives for each of the Outer East Community Committee Sub Groups.

6. Children and Families: Champion – TBC

The Outer East YAF Consultation report provides the Outer East Community Committee with background and context.

Appendix 1: Infographic outlining the Youth Activity Fund Consultation Survey

- The online consultation survey ran from November 2021 and stayed open until the 31st March 2022, where all feedback from young people was collated and fed into a Youth Activity Fund Consultation Report for the Inner South Community Committee, which will, in principle, inform the Youth Activity Fund Budget spend.
- The Outer East Community Committee received 161 survey responses to the Youth Activity Fund Consultation Survey. The vast majority of these were completed online, however some of the survey responses were completed in paper format at the Breeze Summer Events.

Youth Activity Fund Consultation Survey Recommendations

9. The consultation surveys submitted by young people in the Outer East Community Committee area suggest the following Youth Activity Fund priorities for 2022/23:
- Youth activities on offer in venues such as community centres, youth clubs and sport centres as well as activities delivered outdoors.
 - Majority of provision taking place regularly after school, in the evenings and on the weekend with some holiday camps.
 - Ensure the activities are inclusive of friendship groups, have refreshments available and good quality staff.

Popular activities included:

- a) Sport clubs such as Rugby/Football.
- b) Cooking
- c) Outdoor Activities
- d) Dance

10. It is recommended that any projects funded by the Outer East Community Committee from the Youth Activity Fund focus on these key themes and activities in 2022/23.

11. A Children's & Families Sub Group meeting took place on the 7th June. The Youth Summit will take place in the October half term on Tuesday 25th October. The Youth Summit will be a physical event combined with a Hybrid approach. This will inform the Youth Activity Fund spend for 2023/24. The Youth Summit will be delivered in the Temple Newsam ward.

12. Environment & Community Safety: Champion – TBC

Leeds Anti-Social Behaviour Team (LASBT)

Cross Gates & Whinmoor

The transfer of the Cross Gates and Whinmoor Ward to the management of Leeds Anti-Social Behaviour East has been successful.

The case officer is already working closely with the Police and Leeds watch to identify perpetrators in respect of stone throwing and anti-social behaviour use of motorbikes in the area. In respect of the motorbike issue, many tenancy and anti-social behaviour injunction warnings have been issued, calls for service are reducing over the last couple of weeks as a result which the team will continue to monitor.

The number of cases is - Noise 2, Anti-Social Behaviour 8.

Garforth & Swillington

A case relating to threats and violence between 2 council tenancies are ongoing, Police are investigating, and LASBT are collecting evidence.

A further case where the occupant has been charged with Possession with intent to supply drugs, ongoing criminal matters, Possession may be sought.

Kippax & Methley

A case relating to racial abuse and threatening behaviour, LASBT are gathering statements for legal action.

Another case with accused who has a restraining order and has been served with a housing caution due to verbal abuse.

Further case relates to rowdy behaviour, loud music and verbal abuse, housing caution and asbi warning have been served.

Final case, a Multi-agency meeting has been held regarding the accused, currently in hospital with safeguarding concerns for him.

Kippax & Methley = 1, of which Noise 0, ASB 1, Hate 0, Domestic Violence 0.

Temple Newsam

Over recent weeks one of the Case Officers has taken out the marked LCC van (out of hours) patrolling around the Temple Newsam and Halton ward visiting local priority youths and families alongside assisting in the smooth restart to the LUFC KICKS programme in the area. The Police have advised that this has been a tremendously valuable resource to have on the estate to assist in providing a reassuring visible presence for the community and a potential deterrent to those looking to engage in Anti-Social Behaviour. In addition, the team are progressing a Partial Premises Closure Order one address to not only try and reduce calls on Police resources but also to safeguard the occupant at that address.

The number of cases is - Noise 2, ASB 9, Hate 0, Domestic Violence 0.

Current active case load by ward

Temple Newsam = 31

Cross Gates & Whinmoor = 23

Garforth & Swillington = 02

Kippax & Methley = 04

Total active cases for Outer East = 60

Cleaner Neighbourhoods Team

13. Cross Gates & Whinmoor, Temple Newsam

The site at Old Red Lion Public House has been made secure, and the waste has been cleared.

There has been a spate of graffiti in the Manston Lane area of Cross Gates the team are looking into this. Fly tipping issues continue to be investigated.

Officers are attending the Cross Gates & Whinmoor & Temple Newsam ward Community Safety meetings with partners.

Prosecution packs have been sent to legal for allowing domestic waste to escape control from Selby Road.

Overgrown vegetation continues to be an issue.

Primrose Lane – The team are liaising with residents to clear messy gardens in the area.

14. Garforth & Swillington, Kippax & Methley

The majority of jobs the team have been receiving are for Bulky domestic items to be removed from private properties. This number may increase as this service is now free to all.

Fly tipping continues to expand these can range from a couple of black refuse bags to a transit van load of waste.

There is a decrease in numbers requesting street and footpath sweeping and this hopefully is due to the new way of working which was put in place in April.

Each ward is allocated the South CNT's compliment of road and path sweepers one day per week, the charge hands then prioritise where those sweepers go within the ward.

The Street teams have also been instrumental in the removal of all the old Kippax High Street waste bins and reinstallation of the new bins purchased by Ward Members and Parish Council.

Some of the old bins have been refurbished by Parish council. The team have been able to install them in other locations throughout the ward, thus making a saving by recycling old and reusable stocks.

The team have also worked alongside the recycle on the go teams and have also identified areas throughout the ward to assist in installing and servicing the large orange and/or Yellow recycle bins which will hopefully help to reduce the amount of recyclable materials going to landfill.

15. Employment, Skills & Welfare: Champion - TBC

An update was given from the Employment and Skills team at the March Community Committee therefore the next update will be provided at the Community Committee in September 2022.

16. Health and Wellbeing & Adult Social Care: Champion TBC

Heatwave Plan 2022

The UK Health Security Agency (UKHSA) has released the heatwave plan for Summer 2022. The heatwave plan includes advice and resources for professionals such as the Beat the Heat checklist and social media assets which partners can use throughout summer and during heatwaves. The plan also includes action tables that highlight roles and responsibilities for partners and stakeholders, depending on the level of alert. The plan offers advice for the NHS, local authorities, social care and other public agencies, professionals working with people at risk, local communities and voluntary groups. LCC Public Health's Weather and Health Impact Group (WHIG) are adapting the heatwave plan to support local preparedness during the summer. The UKHSA plan and additional resources can be found here: <https://www.gov.uk/government/publications/heatwave-plan-for-england>

Public Health Key Messages

The Every Body Can campaign on hold, as the service are planning to evolve the brand to become a central point for all things to help residents of Leeds live a healthy life.

Going forward, the service will be working with organisations across the city to ensure that 'Every Body Can' becomes the one stop information point for healthy living, including eating well, losing weight, moving more and quitting smoking.

For further information on healthier eating, lose weight, being active or quitting smoking please visit – Better Health – NHS (www.nhs.uk) or for local services to support you live a healthier life, go to One You Leeds | One You

Long Covid Peer Support Group

Reginald Centre, Chapeltown, Leeds

A Long Covid peer support group has been set up and meets at the Reginald Centre. The group is an opportunity to meet others and share experiences of living with Long Covid. The meetings are weekly on a Tuesday from 2.00 - 3.00pm.

For further information please contact: Kirsty.jamieson@leeds.gov.uk

Free Personalised End of Life Care training

The West Yorkshire Health and Care Partnership's Personalised Care Programme are delivering, in partnership with St Gemma's Hospice: Personalised End of Life Care Training:

This training consists of 4 virtual interactive education sessions will focus on 4 key areas of end of life:

- Supporting personalised and advance care planning discussions at the end of life
- Difficult conversations at the end of life
- Supporting carers to care for patients in last weeks and days of life
- Bereavement and loss (including self-care)

The training is open to participants within the West Yorkshire and Harrogate region only and places are limited.

<https://www.eventbrite.com/o/st-gemmas-hospice-academic-unit-of-palliative-care-20041908130>

Annual Leeds Public Health and Wellbeing Conference 2022

- Elland Road, Leeds, 20 June, 9.30-4.00pm

The Power of Connections

This is your opportunity to hear about the latest public health evidence and what works, to network with colleagues and celebrate all the great work that is taking place in Leeds.

The conference is relevant for anyone who is working to improve health and wellbeing in Leeds.

You can find out more and book your free place [here](#).

Air pollution

Thursday, 26 May 2022, 10:30am to 11:30am

Poor air quality is the largest environmental risk to public health in the UK, as long-term exposure to air pollution can cause chronic conditions such as cardiovascular and respiratory diseases, as well as lung cancer, leading to reduced life expectancy.

To help mark Clean Air Day in June, this session will address the issue of air pollution, raising awareness of the types of pollutants, their harmful effects and how we can support communities to improve their health by modifying behaviours and minimising their exposures to air pollutants.

The session will specifically address:

- what air pollution is and the types of pollutants
- the health effects of air pollution
- the data gathered nationally and locally and what this means
- air pollution and its relationship with vulnerability and inequalities
- what we can do about air pollution and how you can help yourself

The session will be aimed at all colleagues in the public health wider workforce including frontline workers and third sector staff.

It will be presented by Public Health Specialists (Leeds City Council), Environmental Health, and Office of Health and Disparities (formally Public Health England).

To find out more or book a place visit [Want to know more about ... \(leeds.gov.uk\)](#)

Housing

17. Halton Moor and Swarcliffe

Voids Levels (empty properties)

Demand for properties remains high across the area, especially for houses. Swarcliffe has always been high demand, previous issues in Halton Moor have been overcome, with all properties now being re-let in a timely manner. This is due to demand increasing due to the incorrect perception of the risk of crime and Anti-Social Behaviour reducing, due to partnership working between Housing and other services, including Leeds Anti-Social Behaviour Team, Police and the Cleaner Neighbourhood Team.

Referrals continue to be made for issues and waste/fly tipping, which is aimed to remove the items in a timely manner.

Current number of Ready to Lets are:
Swarcliffe/Whinmoor – 1
Halton Moor/Osmondthorpe – 1
Total - 2

Income Collection

Rent collection has reduced which reflects the trend across the City. There are a number of factors impacting performance such as vacancies within teams and staff members adjusting to a new system. The service has recently recruited 1 full time Housing Officer and 2 part time Housing Officers, with another full-time vacancy hopefully being filled in the next few weeks. Staff members are also more confident using the new system; therefore, this should reflect in the future performance figures.

The service is working closely with tenants to maximise their income and any support they need by referring cases through to Benefit Advisors, assisting with Discretionary Housing Payments in acute cases and involving third party support agencies.

Referrals continue to be made to Leeds Credit Union for tenants who would benefit from budgeting account and experiencing fuel poverty. Housing Leeds is facing challenges such due to the reduction in Universal Credit and the ongoing increase of cost of living.

Annual Tenancy Check In (ATCI)

The new ATCI programme has commenced from the 3rd May. The new programme is aiming to target customers who have not had an annual home visit within 3 years, over 75 years of age, under 19 years of age and any customers who have been identified as vulnerable. It has been agreed that for this financial year, 44% of visits will be completed, reduced from 100%. Feedback from staff is very positive as they are excited to be back out on the estate visiting our tenants face to face.

Environmental Actions Swarcliffe Team

Estate Walkabouts will be reduced from 4 to 2. The Estate Walkabouts have been booked in for Quarter 1 and a further one will be booked in during Quarter 3. Councillors have been updated on the new process and we have received their support. As the team are now fully remobilized, the Estate Walkabout procedure will be fully implemented.

Environmental Actions Halton Moor Team

The new Estate Walkabout procedure for this financial year has been implemented and walkabouts for Quarter 1 have been booked in.

The office had arranged for an Action Day on Appleby Place on 17th March 2022. Housing Leeds, Police, Cleaner Neighbourhoods Team and Leeds Anti-Social Behaviour team were in attendance. A further Action Day is being planned in June or July, targeting a different area of the estate.

The Garden Competition has commenced and will be judged mid to end of July, with the awards ceremony taking place beginning of September at the Civic Hall. The competition is aimed at council tenants, private owner and schools.

Funding for the Green Guardian scheme has been sourced. This scheme provides one off assistance with gardens for vulnerable tenants.

18. Garforth & Swillington, Kippax & Methley

Estate Management

Changes have been made to the walkabout schedule for 22/23 with walkabout now happening twice a year rather than each quarter. Although staff are happy to have more regular estate inspections with tenants and members on request.

Income Collection

The team are continually working to improve income collection. Performance at year end for 2021 was positive with Garforth & Kippax finished the year 3rd in the citywide table for income collection and each individual patch increased collection and reduced arrears from week 40 onwards.

Although a challenging year with increased costs to tenants' households meaning more tenants fell into arrears there were many success stories along the way. Funding secured through Discretionary Housing Payments and Tenancy Sustainment funds assisting people in financial hardship and preventing evictions.

Lettings & Void Performance

Void properties are coming back at a much quicker rate due to additional contractor resources which is showing an improvement in the number of void properties in repair coming back ready to let.

6 Properties ready to let 4 with applicants identified and sign ups pending with 2 to be re-advertised as no suitable applicants found.

Main challenges within the area are the allocation of properties in Cross Hills Court and Hollins Grove.

Summary of Annual Telephone Check In (ATCI)

Pre-pandemic Housing Leeds had an aspiration to carry out an Annual Home Visit to each property on an annual basis. Over the last couple of years due to COVID, many ATCIs were carried out by telephone and online.

For the coming year all general needs tenants will be visited every 3 years on a 3 yearly rolling programme.

Priority tenancies for the first year will in the main be determined based on the date of the last recorded visit, with tenancies prioritised who have not had an annual tenancy contact since 1 May 2019. Consideration will also be given to particular vulnerabilities in determining the prioritisation programme. The programme will be flexible and where Housing staff have a concern about an individual or property then an Annual Tenancy Check In can be used as an opportunity to cross the threshold.

Based on this approach it is estimated that 44% of tenants will need to be visited in the first year – priority tenants and 1/3 of other tenants. There will be a total of approximately 21,240 visits in 22/23 citywide.

Anti-Social Behaviour

Focus is directing customers to Triage Team for Anti-Social Behaviour to risk assess every complaint, set out expectations in terms of reporting and ensure that the cases are passed to the correct team (Housing, Leeds Anti-Social Behaviour Team or no further action). Police Officers are also working within the team.

Weekly partnership meetings are booked in with the Leeds Anti-Social Behaviour Team to share information and discuss ongoing cases between the teams.

Universal Credit

Migration over to new computer systems has disabled reporting on current Universal Credit performance and debt per case. All claimants are still provided with enhanced support and every claim triaged by the Housing Team when made.

Increased staffing pressured throughout April due to rent increases and the need for staff to verify new rent charges for all live claims. This task has now been successfully completed.

19. Housing Advisory Panel (HAP)

Due to a large carry over from last year the panel has a large budget this year of which no monies have been spent so far. Total available is £64,635.

The positive of this is larger more expensive projects could be considered whilst also ensuring value for money. The usual criteria will be applied including a need to joint fund projects which many non-council tenants will benefit from.

Work has commenced on developing a few projects.

Parks and Countryside Team are now able to carry out work for the Housing Advisory Panel.

At the last HAP meeting on 3rd February the panel discussed an idea to increase engagement with younger tenants. The suggestion was to use [Your Voice Leeds](#) to ask younger tenants what they wanted and what would enhance their lives?. If successful, this would increase engagement with a hard-to-reach group and increase applications to the panel. Promotion of the page would be through targeted emails, social media and word of mouth. It is hoped that Youth Services would help with the promotion.

The Garden Competition has commenced 70 applications in total were delivered across Halton Moor,

20. Youth Services

Cross Gates & Whinmoor

Youth Workers have been addressing issues around Anti-Social Behaviour as some young people have been causing problems at the local shop, reports of young people throwing stones at buses / cars and taxis. Young people have engaged with Youth Workers who have challenged this behaviour including actions and consequences and the possibility of criminal prosecution. Most young people were embarrassed by the situation and supported Youth Workers in identifying perpetrators and this information has been shared with partners.

Youth Workers have also engaged with young people who are buying and smoking vapes/geeks – Youth Workers have spoken to young people on the dangers of smoking and have also visited local shops and advised shopkeepers not to sell to young people under 16yrs old and Youth Workers continue to address these issues in youth provisions with young people.

The Youth Matters Group in the Cross Gates & Whinmoor Ward have started preparing the allotment in the grounds of Swarcliffe Community Centre. The work has involved clearing rubbish that has blown in during high winds, digging, weeding, and preparing seed boxes. The group intend to grow vegetables and herbs and share some of the produce with local older residents. The raised beds were built by Yorkshire Housing who also supplied tools for the young people to work with.

Youth Service continue to offer C Card in the Ward to age appropriate young people, two young people have recently registered for a c card and were also advised to access the sexual health website for further information. The key message is responsibility, abstinence, and the legal implications. Each young person must complete an induction with Youth Workers prior to receiving a C Card.

Garforth & Swillington

Youth Workers have discussed the use of illegal drugs, mental health, sexual health, underage drinking, vaping & smoking and schoolwork during the weekly mobile sessions in the ward. The Youth Workers discussed the negative impacts that youth anti-social behaviour was having on health and well-being, the impact their behaviour was having on others and the community around them.

Youth Workers concentrated on “hotspot” areas in the ward of Barleyhill Park, Garforth Main Street, and Swillington playground. All these areas had been flagged up via ward Councillors or via the Police. Young people were signposted to our weekly mobile sessions as a positive alternative and to our February half term Youth Activity Funded trips out.

The Youth Work session at Garforth Academy has worked with 2 groups over this quarter. The Youth Workers delivered an anger management / emotional well-being course to pupils in Year 7, 8 and 9. This term long course covered issues such as mental health, anger coping strategies, bullying and friendships.

The new group to support young people who identify as LGBTQ+, has developed over this quarter. With 7 members from the GS/KM wards. The young people range from 13-18 years and have been a pleasure to work with. We meet fortnightly and use the session to deliver small group work around issues such as bullying, hate crime, sexual health, and positive relationships. The session held in a LS26 location building has great facilities and the group have also enjoyed cooking, roller skating, art & craft and meeting new people. The promotion is on-going to increase attendance.

Kippax & Methley

Youth Workers have continued to respond to reports of youth anti-social behaviour across the Kippax & Methley Ward. These have included Kippax Apple Tree estate, Allerton Bywater skatepark and The Staitths, Micklefield Rec and Methley Savile Park.

Youth Workers spoke to young people at these locations to discuss illegal drug usage, under-age drinking and anti-social behaviour. Youth Workers discussed that youth ASB was having a negative impact on the area/s they live in and were upsetting residents. Young people were made aware of the consequences of their behaviour and that Police were aware of the locations. After discussions surrounding a knife crime incident involving young people, Youth Workers also delivered issue-based discussions around knife crime and its consequences.

During the weekly building based and mobile sessions, the Youth Workers have offered a varied 12-week programme. This included issue-based work around bullying, stress, revision techniques, Anti-Social Behaviour, sexual health and mental health. The sessions also offered fun themed art & craft sessions with a focus on the Chinese New Year, pancake day, Valentine’s Day, St Patrick’s day and Mother’s Day.

Kippax Kicks was successful in obtaining Youth Activity Funding from the local ward Councillors via the Outer East Community Committee. This has secured the session until September 2022. Now that the session can be opened up to all those young people living in the Kippax & Methley ward we have seen an increase in attendance. The session also has many female young people attending which is fantastic.

8 young people from the group attend the Leeds Utd v’s Norwich game at Elland Road with free tickets from our partners the Leeds Utd Foundation. The young people loved the experience with 6 of them

never having been to a Leeds Utd match. The game itself was intense! But with Leeds Utd winning it made the trip out even more worthwhile. The young people also enjoyed having a chat with the Police officers in attendance and were interested in how much work goes into safely planning a match day.

Temple Newsam

Detached - Youth Workers continue to engage with young people in Halton Moor & surrounding areas during detached / street work sessions. Youth Workers offer support around issues impacting on young people, Youth Workers have delivered sessions around knife crime, drugs and alcohol awareness, particularly e cigs and vapes.

Youth Workers continue to carry out sessions around the ward and it has been quiet though there are areas to visit as a priority and Youth Workers will continue to address any issues around ASB. The Matalan outlet were experiencing issues around a small group of young people shoplifting most evenings. Youth Workers met with the group and advised them that they could be prosecuted for theft. The group have not been seen since and the manager of Matalan was advised that if they did return to call the police.

Leeds United Group Work Sessions - Youth Workers have been targeting young people from Halton Moor to engage them in small group work sessions that focus on living in the area. The partnership sessions have been targeting key young people with the aim of focussing on their actions, behaviour and impact on the local community. This work has been slow and challenging with young people being resistant to addressing their behaviour. The Leeds United staff & Youth Workers have persevered, and small steps of progress are being made.

The invasion of Ukraine by Russia has been a key concern for many young people from Halton Moor, the fear of war and the news reports have resulted in many young people becoming anxious if Britain will be drawn in. young people have expressed fearfulness that the uk will be bombed. Youth Workers engaged to allay their fears.

Community Engagement: Forums

21. The following forums below took place via zoom.

Temple Newsam Communities Together – 17th March 22

Community Engagement: Social Media

22. *Appendix 2 Social Media Report provides* the Committee with information on posts, and details recent social media activity for the Outer East Community Committee Facebook page, along with the four-ward based Coronavirus Facebook help pages for the areas.

23. The report highlights key themes promoted through social media posts, as well as topics addressed relevant to the period.

24. The report covers from 16 February 22 - 6 June 22.

Corporate Considerations

Consultation and Engagement

25. The Community Committee has, where applicable, been consulted on information detailed within the report.

Equality and Diversity/Cohesion and Integration

26. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

Council Polices and City Priorities

27. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

28. . Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

29. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

30. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusions

31. The report provides up to date information on key areas of work for the Community Committee.

Recommendations

32. The Community Committee is asked to note the content of the report and comment as appropriate.

Background documents¹

33. None.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.

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Outer East Community Committee & COVID-19 Groups

FACEBOOK highlights

16th February 2022 – 6th June 2022

Appendix 2

Outer East Community Committee

Since 16th February 2022 the Outer East Community Committee Facebook page has gained: **27 new page 'likes'** (and currently has) **3,028 followers**.

This means that this is the **first** most popular Community Committee page.

There are two things to note in general:

- 'reach' is the number of people the post was delivered to
- 'engagement' is the number of reactions, comments or shares



Engagement tends to be a better way of gauging if people are interested and have read the posts because they wouldn't have interacted with it otherwise. For example, a post might reach 1,000 people but if they all scroll past and don't read it, the engagement is 0 and it hasn't been an effective way for the Community Committee to communicate.

Having said that, all posts can be read without any further interaction!!

The most popular post since the 16th February 2022 is the LCC Outer East Community Committee post regarding the Leeds Local Plan Update Placemaking - 20min Neighbourhoods Research

- has been shared 3 times
- has reached a total of 2,354 people

The following below are screenshots of the most popular three posts since the 16th February 2022.

Alongside are the figures for how many people were 'reached' and how many people 'engaged' with the post.

1st Place – LCC Outer East Community Committee Post:

Leeds Local Plan Update Placemaking - 20min Neighbourhoods Research

2,354 people had this post delivered to them and it had 35 post clicks, with 10 likes, comments and shares.



Leeds City Council Outer East Community Committee



Leeds Local Plan Update Placemaking - 20min Neighbourhoods Research...



Leeds Local Plan Update Placemaking - 20min Neighbourhoods Research
<https://www.leeds.gov.uk/.../planning.../local-plan-update>

As part of the Leeds Local Plan Update, we have been considering the concept of 20min Neighbourhoods <https://www.leeds.gov.uk/.../local-plan-update/placemaking>. This has broadly been endorsed, but to gain more meaningful understanding of what makes up a 20 minute neighbourhood we are undertaking research to ask local communities and representative groups which facilities and services are important to you and what you expect to be able to access within a 10 minute walk/cycle from your home. For example you may feel that access to primary schools and greenspace is essential, whereas access to a library would be desirable.

Once we have collated your responses, the answers will be averaged and a mathematical weighting will be applied to rank the expectations of importance of what uses can reasonably be expected to be within 10 minutes walk. These will then be mapped to understand where existing communities have good or poor access to the identified facilities/services.

The survey is made available for local residents and community groups and we encourage you to share this within your community.

Survey Link - <https://surveys.leeds.gov.uk/s/20MinuteNeighbourhoods/>

The opportunity to take part in this research is open from Friday 27 May 2022 for a period of three weeks. The survey will close on Friday 17 June 2022.

If you need to speak to someone about this research then please email localplan@leeds.gov.uk or telephone (0113) 37 87993

Post impressions
2,371

Post reach
2,354

Post engagement
49

Distribution

+3.3x more impressions than your other posts within 8 days of publishing. [Learn more](#)

Interactions

6 0 0 0 0 0

Reactions 6

Comments 1

Link clicks 13

Shares 3

Other clicks 22

Other

Hide post 1

Hide all posts --



2nd Place – LCC Outer East Community Committee Post:

Halton Moor, Wykebecks & Nevilles Garden Competition 2022

2,234 people had this post delivered, with 11 post clicks with 22 reactions, comments & shares.

Leeds City Council Outer East Community Committee

Halton Moor, Wykebecks & Nevilles Garden Competition 2022

This free competition is open to all residents in the Halton Moor, Wykebecks & Nevilles area and aims to promote a sense of pride in their gardens. You can choose from the following categories:
 Best Garden
 Best Floral Containers
 Best School Garden
 Vegetable Plot

To enter, please contact Adele Britton 07891271080 adele.britton@leeds.gov.uk

Judging will take place during the first 2 weeks of July. Gold (£50) silver (£40) and bronze (£30) prizes will be awarded for each of the categories with certificates and vouchers given to the winners.

Please return the completed entry form Adele Britton Tenant Engagement Officer, 4th Floor East, Merriion House, 110 Merriion Centre, LS2 8BB or WhatsApp a picture of your entry to 07891 27108



Halton Moor, Wykebecks & Nevilles Garden Competition 2022

Competition is open to all residents in the Halton Moor, Wykebecks & Nevilles area and aims to promote a sense of pride in their gardens. You can choose from the following categories:
 Best Garden
 Best Floral Containers
 Best School Garden
 Vegetable Plot

Do you have green fingers?

Are you proud of your garden, hanging baskets or growing veg? Are you a local school who has a garden?

Leeds is running a garden competition for residents living in Halton Moor, Wykebecks and Neville's area. Prizes will be awarded for gold, silver and bronze in the following categories:

- Best Garden
- Best Floral Containers
- Best School Garden
- Best Vegetable Plot

Judging will take place during the first 2 weeks of July. Gold (£50) silver (£40) and bronze (£30) prizes will be awarded for each of the categories with certificates and vouchers given to the winners.

Please return the completed entry form Adele Britton Tenant Engagement Officer, 4th Floor East, Merriion House, 110 Merriion Centre, LS2 8BB or WhatsApp a picture of your entry to 07891 271080.

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 Best Garden
 Best Floral Containers
 Best School Garden
 Vegetable Plot

2nd

| | | |
|------------------|------------|-----------------|
| Post impressions | Post reach | Post engagement |
| 2,368 | 2,234 | 65 |

Distribution

+3.2x more impressions than your other posts within 21+ days of publishing. [Learn more](#)

Interactions

16 likes, 0 hearts, 0 wow, 0 sad, 0 angry

Reactions: 16

Comments: 0

Shares: 6

Other clicks: 11

Other

- Hide post
- Hide all posts

COVID-19 Facebook Groups

The Communities Team have set up **33** ward based **Coronavirus Help Facebook Groups** as a way of promoting services, supporting communities and cascading information in an attempt to tackle the Coronavirus pandemic. Key charities, voluntary groups, community groups, Councillors, as well as the wider population in the local community are all invited to join the pages.

As well as key messages from the main Leeds City Council Facebook Page being used to deliver information to each ward, the pages are also there to generate discussion and debate but also hopefully facilitate conversations around being neighbourly during the national pandemic and assist if possible in some of the volunteering efforts.

To date, Cross Gates & Whinmoor has **271** members, Garforth & Swillington has **159** members, Kippax & Methley has **230** members and Temple Newsam has **113** members.

The committee is asked to note the specific **Coronavirus Facebook Ward Pages** and are invited to join the pages in an attempt to increase traffic.

- **Cross Gates & Whinmoor:**
<https://www.facebook.com/groups/160876171685804/>
- **Garforth & Swillington:**
<https://www.facebook.com/groups/2825870440832422/>
- **Kippax & Methley:**
<https://www.facebook.com/groups/2537537846488224/>
- **Temple Newsam:**
<https://www.facebook.com/groups/231347554658819/>

For the latest Coronavirus (COVID-19)
information visit
www.leeds.gov.uk/coronavirus



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Report of: Head of Locality Partnerships

Report to: Outer East Community Committee

**Cross Gates & Whinmoor, Garforth & Swillington,
Kippax & Methley, Temple Newsam**

Report author: Senior Localities Officer – Bali Birdi

Date: Tuesday 28 June

To note

Community Committee Youth Activity Fund Consultation Report

Purpose of report

1. The report provides the Outer East Community Committee with background and context on the decision to not have a Youth Summit in 2021/22.
2. The report provides the Outer East Community Committee with an update on the Youth Activity Fund Consultation with children and young people. The consultation aims to inform the Community Committee's Youth Activity Fund spend for the 2022/23 financial year.
3. The report provides the Outer East Community Committee with reflections from the last year as a result of the COVID-19 pandemic and the challenges that this has presented Community Committees, the Communities Team and youth activity providers.

Main issues

4. Each Community Committee has been allocated a Youth Activity Fund which it is responsible for administering. The Youth Activity Fund has been made available to provide local activities for children and young people aged 8-17 years across the city.
5. The Youth Activity Fund requires the engagement and participation of children and young people in the decision making and evaluation of the fund. Children and young people are involved at each stage of the funding process and advise Community Committees on the activities they would like to take part in, in their respective areas.

6. The Youth Activity Fund can provide money for activities that offer opportunities for play, arts, sport and culture, which enable young people to have fun, get creative and have new experiences both after school and during the school holidays.
7. In preparation for the planning for this municipal year's Youth Summits, the Communities Team met with the Voice & Influence Team. At this meeting, both parties offered their support to reflect on previous year's events and learning to inform future ways of working, however expressed concerns around bringing young people together from different schools/groups for a physical event, as there continued to be concerns over COVID-19 infection rates, particularly in schools and the proposal was made to push back the Youth Summits so that they were delivered in the new municipal year.
8. This approach was discussed and agreed with Community Committee Chairs in the Community Committee Chairs Forum meetings, as it would allow the Communities Team to hold further discussions with members of the Children & Families Sub Groups and Children's' Champions and explore options to inform future Youth Summit arrangements, alongside the latest guidance regarding the safety measures that schools may be putting in place over the following months.
9. So that the Community Committees were still be able to consult with young people on priorities for the Youth Activity Fund Budget spend, a Youth Activity Fund Consultation Survey was created. Capturing this feedback would ensure that young people were still able to inform the budget spend for each committee in 2022/23 and in this respect the survey would still produce the same desired outcome as a physical Youth Summit: <https://surveys.leeds.gov.uk/s/OSCECI/>.

Reflections from the last 12 months

Youth Activity Fund Projects: Responding to the Pandemic

10. The COVID-19 pandemic has caused a number of complications for activity providers that work with young people over the last 12 months. It has been a particular challenge for organisations to keep up to date with the changing Government advice and guidance regarding COVID-19.
11. Staff in the Community Committee Team have spent a proportion of their time, once again, liaising with projects and organisations that wanted to work with young people over the last year, making sure that projects were still able to demonstrate that they were ready to deliver their activities in accordance with Government guidance and legislation regarding COVID-19, making sure that organisations had the correct policies, procedures and risk assessments in place.
12. Over the course of the last 12 months organisations and youth providers have continued to adapt to the challenges that the COVID-19 pandemic has presented them and the young people they work with once again, often working differently, for example by moving their activity provision to an online virtual platform.

13. Adapting responses and approaches for projects to meet the needs of individual communities demonstrates the committee's and the organisations flexibility and willingness to be agile in an ever-changing environment, as well as the desire to reach out and connect with young people during the COVID-19 pandemic.

Youth Activity Fund Consultation Survey

14. Promotion of the online consultation survey was ongoing by the Communities Team, with publicity being posted on the committee Facebook pages, publicity being sent out to all our school & cluster contacts, youth groups and other organisations that are funded, or work with young people in the Outer East Community Committee, as well as being circulated to our mailing lists. Posters have also been sent to our Community Hubs and Libraries, as well as our Housing Leeds contacts.

15. In addition to this the Communities Team also created a QR code that linked to the YAF Consultation Survey (image attached below). This was embedded into posters so that it could be scanned with smartphones/QR reader apps which most phones have, taking the user straight to the survey and giving us another valuable avenue for capturing feedback and engaging with young people.



16. The online consultation survey ran from November 2021 and stayed open until the 31st March 2022, where all feedback from young people was collated and fed into a Youth Activity Fund Consultation Report for the Inner South Community Committee, which will, in principle, inform the Youth Activity Fund Budget spend.

17. The Outer East Community Committee received 161 survey responses to the Youth Activity Fund Consultation Survey. The vast majority of these were completed online, however some of the survey responses were completed in paper format at the Breeze Summer Events.

Youth Activity Fund Consultation Survey Recommendations

18. The consultation surveys submitted by young people in the Outer East Community Committee area suggest the following Youth Activity Fund priorities for 2022/23:

- a. Youth activities on offer in venues such as community centres, youth clubs and sport centres as well as activities delivered outdoors.
- b. Majority of provision taking place regularly after school, in the evenings and on the weekend with some holiday camps.
- c. Ensure the activities are inclusive of friendship groups, have refreshments available and good quality staff.

Popular activities included:

1. Sport clubs such as Rugby/Football.
2. Cooking
3. Outdoor Activities
4. Dance

19. It is recommended that any projects funded by the Outer East Community Committee from the Youth Activity Fund focus on these key themes and activities in 2022/23.

20. It is also recommended that options are explored for a physical Youth Summit event in the next municipal year, 2022/23. This will inform the Youth Activity Fund spend for 2023/24.

Appendix 1: Infographic outlining the Youth Activity Fund Consultation Survey

Appendix 1 is attached with this report.

Corporate Considerations

Consultation and Engagement

21. Community Committee Chairs, Children's Champions and Community Committees have previously been consulted on the proposals for the Youth Activity Fund survey.

22. The survey has been promoted far and wide across the Community Committee area, with publicity being posted on the Community Committee Facebook page, publicity being sent out to all school & cluster contacts, youth groups and any other organisations that are funded, or work with young people in the Community Committee area, as well as being circulated to local Councillors and the committee mailing list.

Equality and Diversity/Cohesion and Integration

23. All Youth Activity Fund funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

Council Polices and City Priorities

24. Projects submitted to the Community Committee for Youth Activity Fund funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan

5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

25. Aligning the distribution of Community Committee Youth Activity Fund funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

26. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

27. Risk implications and mitigation are considered on all Youth Activity Fund applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusion

28. The Youth Activity Fund Consultation Report provides up to date information on the Community Committee's Youth Activity Fund consultation survey position and invites committee members to use the consultation to inform its Youth Activity Fund spend for 2022/23.

Recommendations

29. Members are asked to note:

- a. Reflections from the last 12 months during the pandemic (paragraphs 10 – 13).
- b. Details of the Youth Activity Fund consultation survey (paragraphs 14 - 20).
- c. That the Youth Activity Fund survey informs the Community Committee's Youth Activity Fund for 2022/23.
- d. That any projects funded by the Community Committee from the Youth Activity Fund focus on the themes and activity priorities identified in the Youth Activity Fund Consultation Survey.
- e. That options are explored for a physical Youth Summit in the next municipal year, 2022/23. This will inform the Youth Activity Fund spend for 2023/24.

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Outer East Youth Activity Fund Consultation 22/23



Appendix 1



The Communities Team and Leeds Youth Service have consulted with 161 young people in the Outer East area of Leeds.

Young people were asked what activities they would like local councillors to fund in their own communities.



What?



Where?



Inside vs. Outside

The majority
40% wanted a variety of activities inside and outside

Local vs. Away

53% voted to have projects nearby and only **1%** wanted activities away from where they live (**40%** wanted both)



When?

After School (before 6pm) for activities was voted **32%**

24% Wanted activities during school holidays

Weekends was voted for by **24%**

9% Preferred evenings (after 6pm)



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